

**WRITTEN QUESTION TO THE MINISTER FOR ECONOMIC DEVELOPMENT
BY THE DEPUTY OF ST. JOHN
ANSWER TO BE TABLED ON TUESDAY 23rd FEBRUARY 2010**

Question

Would the Minister -

- (a) provide air passenger numbers for the years 2000 to date and extrapolate those for the next 10 years as a trend based on the previous years;
- (b) advise the number of Airport staff in the employ of the States by department for the period 2000 to date;
- (c) advise how many new departments have been established at the Airport since 2000 and indicate what these are and in which year they were established;
- (d) advise whether any consultants or staff have been engaged at the Airport on fixed term contracts since 2000 and, if so, for what length of time and for what purposes?

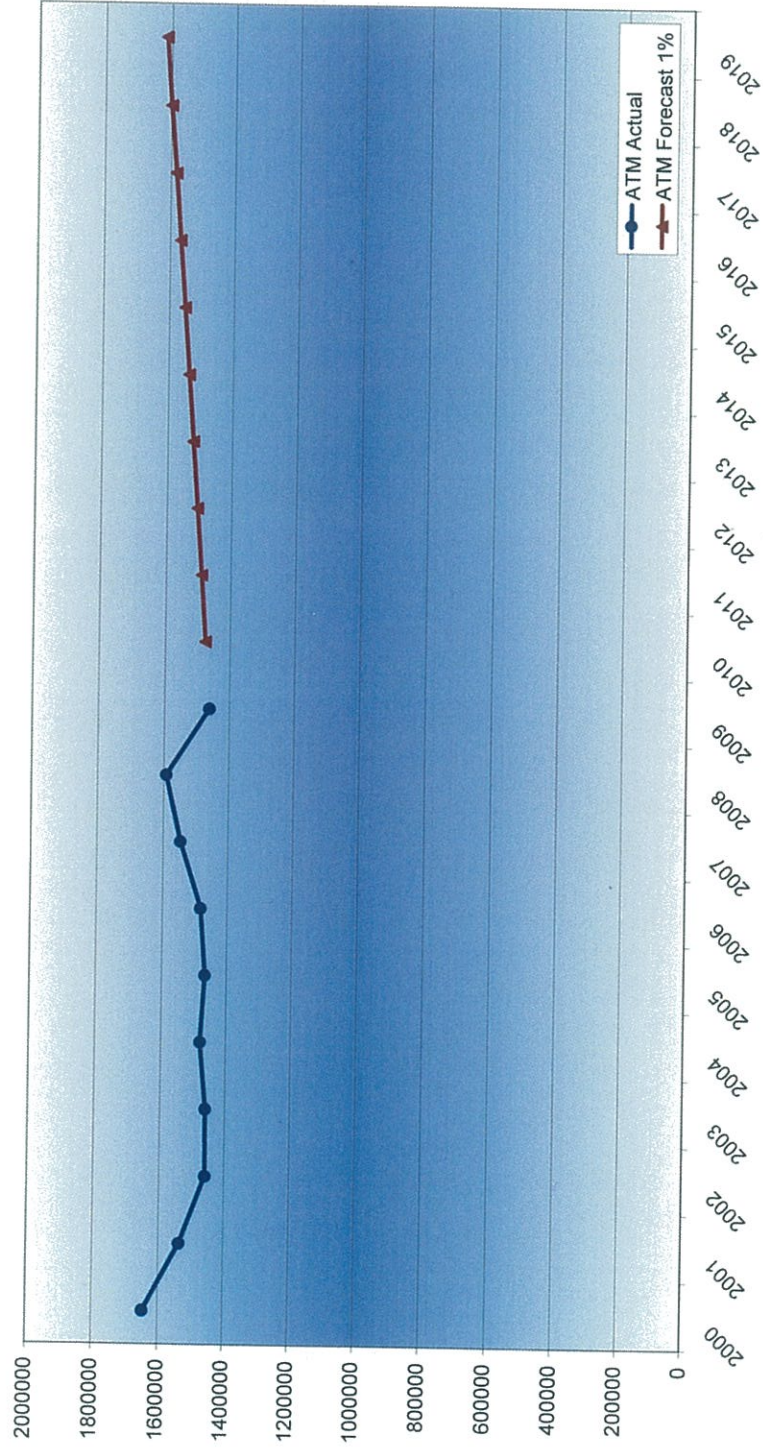
Answer

- a) **Refer to Continuation Sheet 1.** The attached graph shows actual passenger numbers to date since 2000, and a 1 percent per annum projected growth which has been used for business planning purposes.
- b) **Refer to Continuation Sheet 2.** The attached table shows the number of FTEs / posts at the Airport and the number of heads / people employed in those posts each year for the period 2000 to date, presented by department. Explanations of the variance between posts and head count are given below the statistics.
- c) Four new departments have been created at Jersey Airport, including safety, compliance and marketing/airline relations. These are considered vital for the airport to remain compliant with accepted aviation standards and the retention and growth of business respectively, both established in 2008. In 2007, an Operations department and Operations Directorate were also established to direct and co-ordinate safety functions across the airport.

It is worth noting that since 2000 there has been a reduction in departments from Met office (transferred to Planning & Environment in 2004), Radio Officers were transferred to Jersey harbours in 2003 and employees in Aeronautical Fixed Telecommunications Network (AFTN) were made redundant in 2006.

- d) **Refer to continuation sheet 3 and continuation sheet 4.** The assumption has been made that the request relates to specific individuals/consultants effectively being employed as Jersey Airport staff on fixed term contracts compared to consultants and/or companies employed for specific projects due to their specialist knowledge, whereby a number of individuals may be involved.

Jersey Airport
Actual 2000-2009 & Forecast 2010-2019
Arr/Dep Commercial Passengers



Reason for differences in headcount and FTE (posts)between this year and previous year	Head Differences;	Head Differences;	Head Differences;	Head Differences;	Head Differences;	Head Differences;	Head Differences;	Head Differences;	Head Differences;
Note Most head count differences are because of vacancies but not all	1+ Sec to FD 1+ info clerk 2+ trainees DOE 1+ MET	1-Change Consult 3+ ATC 1+ATE 1-Fire Fighters 1-MET 3-Eng	1- commercial Mgr 2- CSAs 2- ATC 6- Radio Officers 4+ Engineering 1+ ARFFS	1-Sec to APD 1-Sec to FD 1-Info Clerk 1- CSAs 1- SWM 1-Tech Stores Officer 1-Purchasing Officer 1-Comms AFTN 1-Handyman DOE 21-MET 1-ATCA 1+ATCO Trainee 1+ Seasonal Info 1-seasonal Eng	3-ATCOs 1-ATCA 3-ATCO Trainees 2-Fire Fighters 1-Engineer DOE 1-DOE Trainee 1-c/h Tec DOE 1-SWM 1-Seasonal Info	1- Sec to HdCS 1+ATC Watch Super 1+ATCO 1+ATCO Trainee 3+Fire Fighter 1+CSN Support Eng 1-Comms AFTN 2- Leading AFTN 1-DOE Trainee 1-Technician DOE 1+Engineer DOE 1-Painter, Eng 1-General Hand, Eng 1+Corporate Director 1+Sec to CD 1-Hdcs 1+Ops Manager 1-HR Officer	1-Safety Compli 1+HR Officer 2-Job share Postal 1-Sec to ADM 7+Ops Officers 2-Fire Fighters 2-ATCO Trainees 1+Project Mgr ATC 1-ATCO 2-ATCOs 1-ASWM, ATE 1-ASWM, ATE 1-ASWM, ATE 1-Mgr DOE 1-Engineer, DOE 1+Electrician	1+Strategic Change 1-Property Develop 1+Supplier Pay, Fina 1+Management Acc 1+Ops Officer 1+sec to ADM, TSM 2-ATCAs 2-ATCO trainees 2-ATCOs 1-Fire Fighter 1-Station Mgr, ARFFS 1-Sec, ATE 1-SWM, ATE 1-Buildind Infra	1+Strategic Planning 1+Postal Clerk 1+Watch Mgr, ATC 1+support Off, ATC 1+ Temp ATCA 1-ATCA 1+ Comms Officer
Note Includes Fixed Term contracts but not summer seasonals	Posts differences; 1- ATCO trainee 1- Snr Elect Officer 1- Handyman - Eng 2+ DOE Trainees	Post Differences; .46- sec to APD 1- MET IT Officer .7- AFTN 1- Change consult 2- Finance FOM/Pay	Post Differences; 1+ seasonal eng 6- Radio Officers (Transferred to Harbours)	Post Differences; 1-Commercial Mgr .54- Sec to FD .54- Sec to APD 1-Info Clerk 3- CSAs 2- ATCOs 1- SWM 21- MET (Transfer) 1+ Seasonal Info 1-seasonal Eng	Post Difference; 2-ATCAs 1-c/h Tec DOE 1-DOE Trainee 1-SWM, ATE 1-Seasonal Info	Post Difference; 1+ATC Watch Super 1-ATCO 3-ATCO Trainees 1+Fire Fighter 1+CSN Support Eng 2-Leading AFTN 2-Comms AFTN 1-DOE Trainee 1-Technician DOE 1-Sec to HdCS 1-General Hand, Eng 1+Corporate Director 1+Sec to CD 1-Hdcs 1+Ops Manager	Post Difference; 1-Safety Compli 1+Building Main 1+Ops Director 1-Project Mgr ATC 2-ATCAs 3-Comms AFTN 1-SWM, ATE 1-Painter, Eng 1-Sec to HdCS 1-General hand 1-Sec to Ops Dir 1+Postal Clerk	Post Difference; 1-Strategic Change 1-Strategic Plan 1-2-HR Manager 1-Property Develop 1+Supplier Pay, Fina 1+Management Acc .68-Sec to ADM 1+sec to ADM, TSM 1-Fire Fighter 1+Station Mgr, ARFFS 1-SWM, ATE 1+ Building Infra	Post Difference; 1- Postal Clerk 1+Watch Mgr, ATC 1+support Off, ATC 1+ Temp ATCA 1-ATCA 1+ comms Officer, Dire

Year	2000	2001	2002	2003	2004
Seasonals	26	20	22	7	6
Fixed Term Contracts	3	8	2	0	1
Fixed Term Contracts Posts, NOTE; Majority of fixed term contracts are covering vaccancies. All Fixed term contracts are included in head count already	1 X ATCO	1 X Credit Control	1 X Credit Control		1 X AFTN
	1 X Info Clerk	1 X Sec to APD	1 X Change Consultant		
	1 X Met Assistant	1 X Sec to HdCS			
		2 X Handy Man			
		1 X Finance Input			
		1 X Met Assistant			
		1 x Change Consultant			

Year	2005	2006	2007	2008	2009	2010
Seasonals	5	4	12	12	3	0
Fixed Term Contracts	1	6	6	5	4	5
Fixed Term Contracts Posts, NOTE; Majority of fixed term contracts are covering vaccancies. All Fixed term contracts are included in head count already	1 X AFTN	1 X AFTN	1 X HRO	1 X HRO	1 x ATCA	1 X Building Infrastruc
		1 X Sec to ADM	1 X ATCO	1 X ATCA	1 X Info Clerk	1 X Comms Officer
		3 X Info Clerk	3 X Info Clerk	1 X PA to APD	1 X PA to APD	1 X Comms Officer
		1 X ATCO	1 X Ops Director	1 X Info Clerk	1 X Ops Director	1 X Ops Director
				1 X Ops Director		1 X ATCA

Continuation Sheet 3

Special Fixed-Term Contracts

Title	FT/PT	Role	Employment Period
Change Manager	F/T	To oversee organisational change of the airport	1999 to 2002
Senior Air Traffic Control Officer	F/T	Contract with National Air Traffic Services (NATS)	2007 for three years plus extension for further 2 years based on mutual agreement Secondment into established post.
Governance Advisor	P/T	To act as an independent lead on Airport Governance Steering Committee	2008 – 2011 40 days per annum
Expert Airlines Industry Consultant	P/T	To advise on airline issues, route development economics and charges	2009 – 2011 18-24 days per annum

External Contracts

Title	FT/PT	Role	Employment Period
Air Traffic Engineering Consultant	P/T	Contract with National Air Traffic Services (NATS) to provide specialist advice on systems and processing in readiness for ATCC relocation.	2007 to mid 2010. Currently 2 days per week
IT Support	33 hours per week	To provide IT business systems support to airport departments	2000 to date.
Capital Projects/Strategic Planning Manager	F/T	Capita Symonds to co-ordinate strategic & capital priorities	2009-2010. Will become a 2-year contract appointment from April 2010
IT Project Worker		Named individual who provided 400 hours per annum	2005 - 2008
Health & Safety Consultant	1.5 days per week	An expert and qualified advisor on aviation and general health & safety policy and matters.	2009 – 2011 2 year contract
Ground Handling Advisor	F/T	Advisor on service level agreements and licences between ground handlers, airlines and airport authority. Also provide expert advice on the scope and design of a replacement baggage system as well as a customer service improvement programme.	2010 – 2012 2 year contract